Agency Staff – How to Access Cerner Training Program
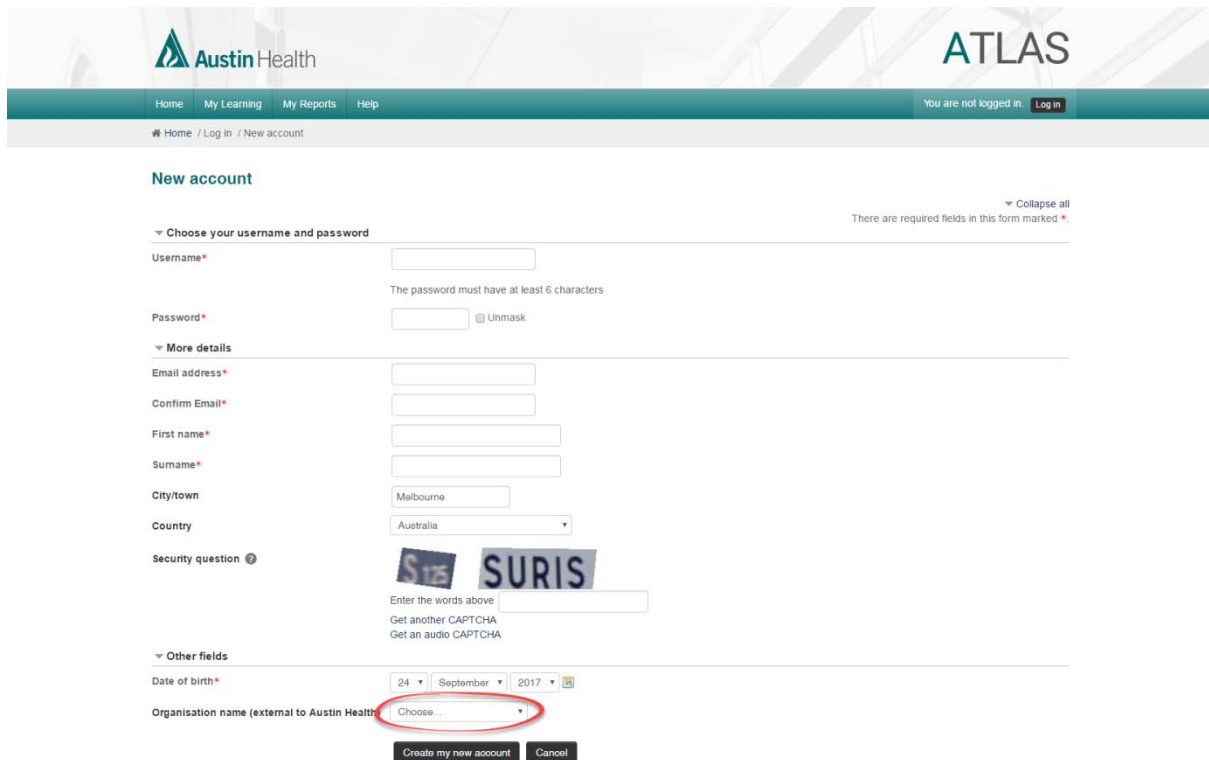
Step 1 – New staff type in https://atlas.austin.org.au/auth/saml/login.php?nosso=1 into your browser (Chrome preferred)

Step 2 – Select the **Create new account** button
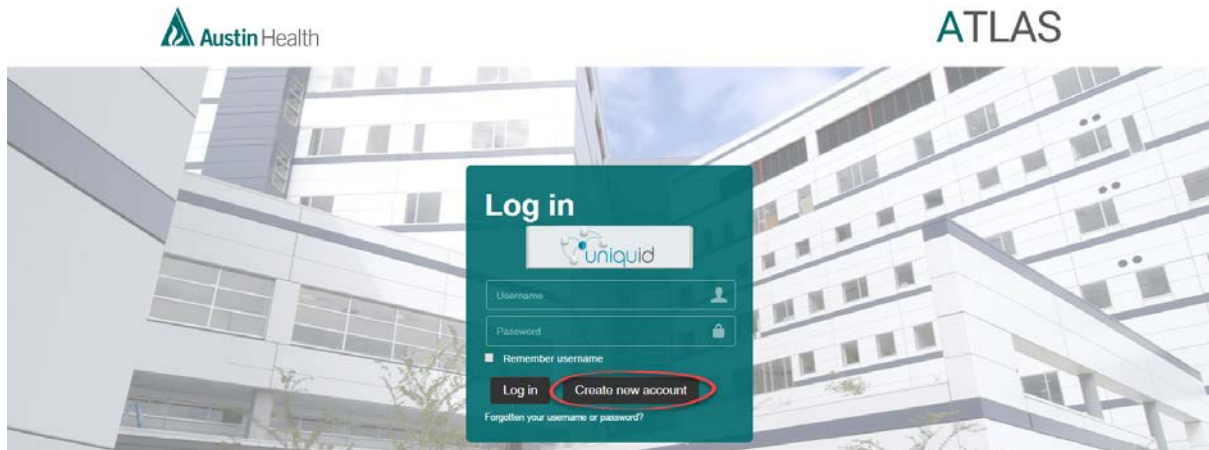
Step 3 – Enter personal details

Note: Your agency MUST be selected from the **Organisation name (external to Austin Health)** list, otherwise the Cerner Program will not be available to the learner

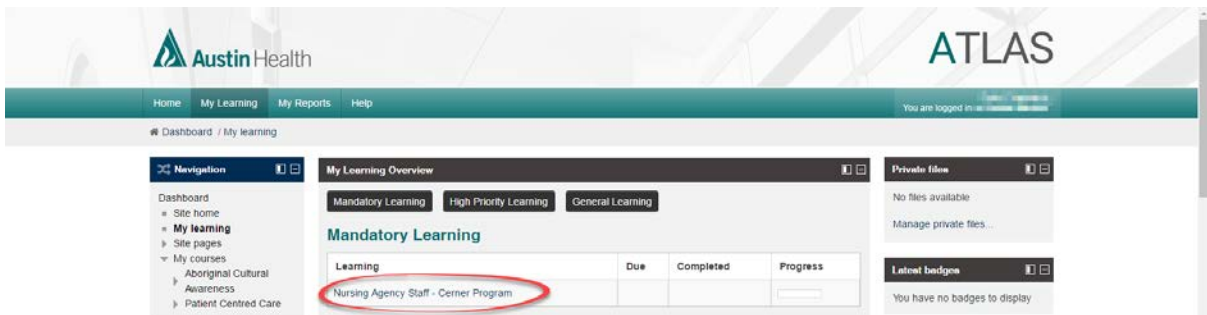**Step 4** – A confirmation email will be sent to the learner.

Note: It may take up to 30 mins for the new learner to be enrolled in the Cerner Program – a confirmation enrolment email will be sent to the email they used to sign up.

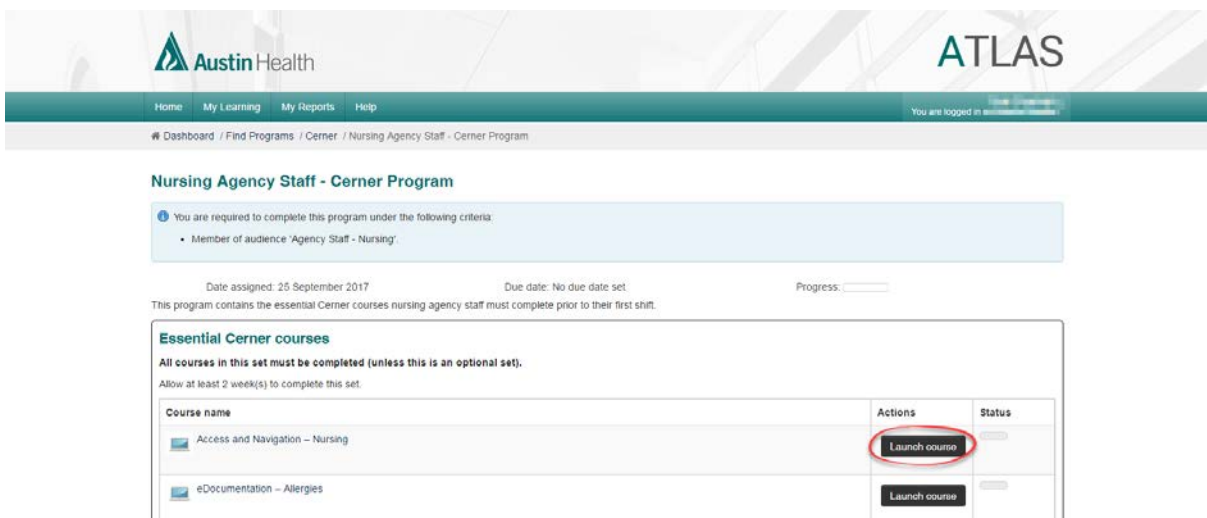**Step 5**: Leaner logs back into the system using their nominated username and password
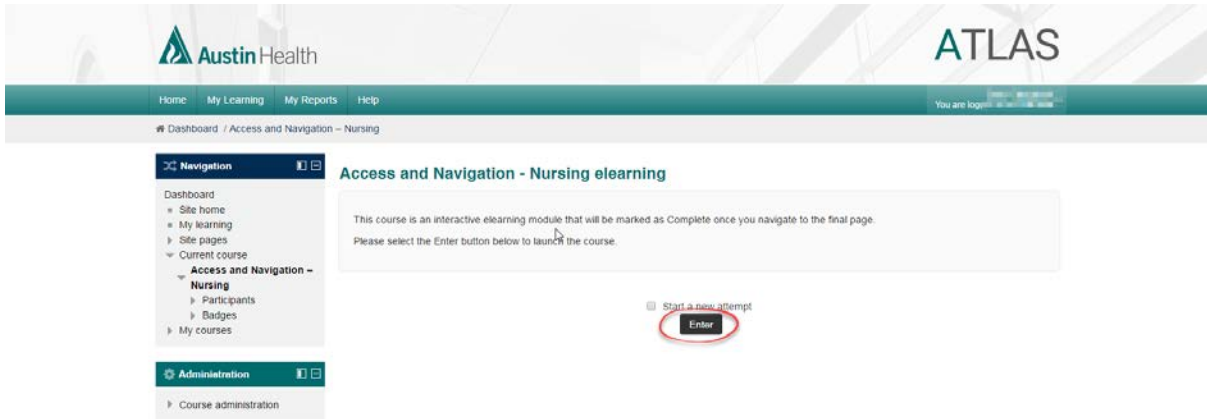
Step 6: Click on My Learning
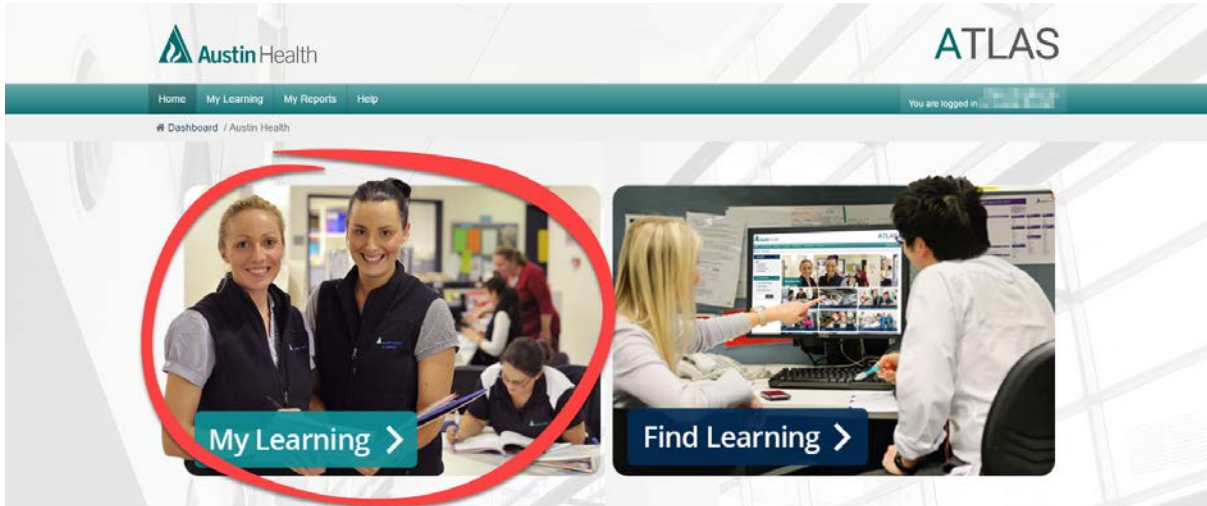
Step 7: Click on the Nursing Agency Staff – Cerner Program link

Step 8: Click on Launch course

Step 9: Click on the enter button to launch the elearning module

Repeat Steps 8 & 9 until each of the courses have been completed

Step 10: Once the program is complete, the learner will receive a confirmation completion email – this can be forwarded to the agency as proof of completion.